



बागवानीमहाविद्यालय  
COLLEGE OF HORTICULTURE  
(केंद्रीय कृषि विश्वविद्यालय)  
(Central Agricultural University)  
बर्मिोक, - 737134 सिक्किम  
Bermiok - 737134 (Sikkim)

Email: [cau@cau.ac.in](mailto:cau@cau.ac.in), [cau@cau.ac.in](mailto:cau@cau.ac.in)

COH/SKM/5/Inter-Collegiate-Meet-19/2024

Dated: 16-03-2024

To,

**All the interested bidders**

**Sub: Limited Tender Enquiry for Pandal, Stage Decoration and Sound System during Intercollegiate Youth Festival cum Games and Sports Meet 2024**

Dear Sir(s),

On behalf of the Dean of this college, I invite quotation for the Pandal, Stage Decoration and Sound System of the following during the Intercollegiate Youth Festival cum Games and Sports Meet 2024 with terms and conditions mentioned below:-

Sl. No	Particulars	Size	Quantity
0.1	Stage	40/16 ft	1
0.2	Pandal for cultural programme (with lights)	100/60 ft	1
0.3	Food Cafeteria (with lights)	200/30 ft	1
0.4	Welcome Gate	Standard Size	1
0.5	Gate (Bamboo with cloths)	Standard Size	2
0.6	Sound System and light inputs	-	1 set
0.7	Special Chair for Guests	-	50 no
0.8	Armless Chair	-	600 no
0.9	Stage Decoration with Flowers		
10	Stage Lights with DJ Led	Covering minimum 40/16 ft	
11	Generator	10 KVA	1

**Terms and conditions:**

- Limited Tender should be sent by Speed Post/by hand/in a sealed cover super scribed as "Limited Tender for Catering Service" with reference No and date on the envelope.
- Filled in quotation should reach the Dean, College of Horticulture, Bermiok - 737134 on or before 20.03.2024 up to 5 pm and opening of limited tenders will be on the next working day during the office hour in the office of Dean.
- Quotation received in an unsealed cover without superscription or received after the due date and those which are ambiguous are liable to be rejected.
- The college reserves the right to reject any or all the quotation(s) received without assigning any reason thereof.
- All communications should be addressed to the Dean, College of Horticulture, Bermiok.

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Email: [dean.coh-sik@gov.in](mailto:dean.coh-sik@gov.in)

6. All the necessary arrangements and inputs for the event Intercollegiate Youth Festival cum Games and Sports Meet 2024 will be for 4 (four) days i.e.; **from 28<sup>th</sup> March 2024 to 31<sup>st</sup> March 2024.**
7. The rate should be quoted clearly in figure and word. All correction to rates and amounts in the quotation shall be initiate by the agency.
8. The rate quoted by the tenderer shall be firm and fixed for the entire period of completion and completion of work. No revision to rates or any escalation shall be allowed on account of any increase in price of materials, labour, etc.
9. The tenderer has to deposit Earnest money (2% of the basic estimate) to the college. Tender without Earnest money will be rejected.
10. Earnest money of the unsuccessful tender will be refunded on finalization of the tender or on expiry of validity whichever is later.
11. The contract agreement on non-judicial stamp paper of appropriate value as desired by the college authority will be executed with the successful tenderer. The cost of the stamp paper (value Rs 10/-) shall be borne by the tenderer.
12. In all matters of disputes the decision of the Dean of this college shall be final and binding on the tendered.
13. Payment will be released only after necessary certification by the **Stage Management and Decoration committee** for completion of works as per the requirement.
14. Payment will be made within 7 days after the completion of the event at the college.
15. Payment shall be made by Account payee cheque and all contractor should submit their bank account no.
16. Stage cloth, chair cover and clothing materials of tent should be neat/ clean and impressive suitable for national event and agency will not be using spoiled/ spotted or teared materials.
17. Carpet should be provided in between the pandal.
18. In front of stage area should be covered with carpet
19. In front side of tent/ pandal, sofa/ VIP chairs along with table should be given.
20. The agency has to submit copies of income tax certificate and Pan Card to the college. Otherwise, TDS has to be deducted from the bills of the catering agency at the prevailing rat
21. For any judicial dispute the jurisdiction will be Namchi, Sikkim.
22. In case of any problem/defect in pandal/food court, lighting, etc. during the programme, the agency will be responsible for rectification of the problems at the earliest.
23. It is mandatory to provide safety equipment and gadgets to all workers of the agency engaged in the execution of the work. In case of any accident to the worker, the agency will be solely responsible for compensation and the college authority will not have any liability for it.
24. The officials appointed by the college will conduct inspection at the venue and any other aspect connected with.

Yours faithfully

I/c Store & Purchase