



बागवानी महाविद्यालय
COLLEGE OF HORTICULTURE

(केंद्रीय कृषि विश्वविद्यालय)
(Central Agricultural University)
बर्मिक, - 737134 सिक्किम
Bermiok, - 737134 (Sikkim)

Email: dean.coh-sik@gov.in

COH/SKM/5/Inter-Collegiate-Meet-19/२००

Dated: 13-03-2024

To,

All the interested bidders

Sub: Limited Tender Enquiry for Catering Service during Intercollegiate Youth Festival cum Games and Sports Meet 2024

Dear Sir(s),

On behalf of the Dean of this college, I invite quotation for the catering service of the following food items during the Intercollegiate Youth Festival cum Games and Sports Meet 2024 with terms and conditions mentioned below:-

S. no.	Date	Quantity	Breakfast	Lunch	Dinner
1.	27.03.2024	500 no.	-	-	Rice Local Dal Makhani Indian Mix veg Paneer labakdar Iskus hot garlic Timbur paste achar Gundruk gorkhi achar Curd Salad Tawa roti
2.	28.03.2024	650 no.	Tea Bread Jam Butter Chola Puri Gorkhi achar Egg (boiled) Banana (For VIPs) Milk Cornflak Sugar free tea Sugar cube	Rice Butter nan Rajma gravy Paneer butter masala Mustang potato Green duku saag Curd Bhatmas achar Newari achar Palad Salad Hot Jalebi	Rice Tawa roti Paneer butter masala Kashmiri aloo dum Chicken butter masala Mixed Dal thadka Local ghee Papad Salad Hot gulab jamun Newari achar Bhatmas achar



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3.	29.03.2024	650 no.	Tea Coffee (limited) Chola Batura Curd Banana Egg (boiled) (For VIPs) Milk Cornflak Bread Butter Jam Sugar free tea/coffee Sugar cube	Rice Kulcha masala Arhar Dal Sisnu dal Matar Paneer Karela deep fry Baigan achari Papad Salad Curd Safed rasgula	Rice Tawa roti Paneer do pyaja Fish curry Bhindi fry Aloo potal Dal thadka Local ghee Papad Salad Fing mula churpi Silam achar Kheer
4.	30.03.2024	650 no.	Tea Coffee Dal Puri Chana dal soup Bread Butter Jam Aloo dum Egg (boiled) Banana (For VIPs) Milk Cornflak Sugar free tea/coffee Sugar cube	Corn Rice Butter Nan Local Dal makhani Karahi paneer Veg Manchurian Rai saag Soya chaat chilli Papad Salad Raita	Rice Tawa roti Kokti (mixed dal) Karahi Chicken Paneer chilli Broccoli cheese Sesam beans Papad Salad Fruit custard Imli achar
5.	31.03.2024	500 no.	Tea Coffee Daliya Egg (boiled) Banana Cheese butter Momo Bread Butter Jam (For VIPs) Milk Cornflak Sugar free tea/coffee Sugar cube	-	-



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Terms and conditions:

1. Limited Tender should be sent by Speed Post/by hand/in a sealed cover superscribed as "Limited Tender for Catering Service" with reference No and date on the envelope.
2. Filled in quotation should reach the Dean, College of Horticulture, Bermiok – 737134 on or before 19.03.2024 up to 5 pm and opening of limited tenders will be on the next working day during the office hour in the office of Dean.
3. Quotation received in an unsealed cover without superscription or received after the due date and those which are ambiguous are liable to be rejected.
4. The college reserves the right to reject any or all the quotation(s) received without assigning any reason thereof.
5. All communications should be addressed to the Dean, College of Horticulture, Bermiok.
6. All the necessary arrangements and inputs for the event Intercollegiate Youth Festival cum Games and Sports Meet 2024 will be for 5 (five) days i.e; for 27 March 2024 (Dinner), 28-30 March 2024 (Breakfast, Lunch and Dinner), and 31 March 2024 (Breakfast) and the rate quoted should be for 5 days.
7. The rate should be quoted clearly in figure and word. All correction to rates and amounts in the quotation shall be imitated by the agency.
8. The rate quoted by the tenderer shall be firm and fixed for the entire period of completion and completion of work. No revision to rates or any escalation shall be allowed on account of any increase in price of materials, labour, etc.
9. The tenderer has to deposit Earnest money (2% of the basic estimate) to the college. Tender without Earnest money will be rejected.
10. Earnest money of the unsuccessful tender will be refunded on finalization of the tender or on expiry of validity whichever is later.
11. The contract agreement on non-judicial stamp paper of appropriate value as desired by the college authority will be executed with the successful tenderer. The cost of the stamp paper (value Rs 10/-) shall be borne by the tenderer.
12. In all matters of disputes the decision of the Dean of this college shall be final and binding on the tendered.
13. Payment will be released only after necessary certification by the food committee for completion of works as per the requirement.
14. Payment will be made within 7 days after the completion of the event at the college.
15. Payment shall be made by Account payee cheque and all contractor should submit their bank account no.
16. The catering agency has to submit copies of income tax certificate and Pan Card to the college. Otherwise, TDS has to be deducted from the bills of the catering agency at the prevailing rate.
17. For any judicial dispute the jurisdiction will be Namchi, Sikkim.
18. In case of any problem/defect in pandal/food court, lighting, etc. during the programme, the catering agency will be responsible for rectification of the problems at the earliest.
19. The catering agency shall prepare meals using ingredient of the highest quality.
20. The catering agency shall deliver meals at the venue and shall be fully responsible for supply of food in good condition and fit for human consumption at all times.
21. The catering agency shall also ensure that the food provided is hot and kept for serving in chaffing dishes wherever applicable.
22. The catering agency has to provide good quality drinking water at all times.



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23. The catering agency shall have to make arrangements for their own accommodation, transport, staff and material, equipment, etc. required for execution of the work.
24. It is mandatory to provide safety equipment and gadgets to all workers of the agency engaged in the execution of the work. In case of any accident to the worker, the agency will be solely responsible for compensation and the college authority will not have any liability for it.
25. The college shall provide a catering compound for cooking and serving of cooked meals.
26. The catering agency shall complete the work of tent/shamina for setting up of food court on or before 26.03.2024 at its own cost.
27. The arrangement of buffet, tables and chairs will be made by the catering agency.
28. The catering agency shall always maintain hygiene at the catering compound at its own cost. The space has to be handed over to the College after the event cleared from all waste and garbage.
29. The catering agency is responsible to provide services along with the required equipment at the venue.
30. The officials appointed by the college will conduct inspection at the kitchen and any other aspect connected with the delivery of services to ascertain the quality of services before distribution of foods.
31. The supply of food would be as per the accepted offer, numbers (quantity) given to the caterer and as per the advice given by the college.
32. Punctuality is to be ensured in providing food/beverage as per the schedule, as delay in providing food can affect the arrangements.
33. All the catering staff must have experience of handling food and the food needs to be served hot.
34. The service staff is to be instructed to be well dressed in uniforms and to be very polite and obedient at all the times.
35. The service staff preparing, handling and serving food should be wearing face masks, hand gloves and head gears at all times.
36. The catering agency shall make arrangement for clean table cloths where food shall be served.
37. The catering agency shall be fully responsible for maintaining high standards of food at site being served at all times.

Yours faithfully

13.03.24
I/c Store & Purchase